

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on October 13, 2021 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	J. Santagata
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Johnston	R. Smith

**CHARIMAN FIRST ORDER OF BUSINESS:** #1 Letter of resignation from Alternate Member Johnathan Alvarez. Mr. Alvarez has stepped down from his position due to the fact that he is no longer a Buena Borough resident.

#2 Letter from Kevin Sansalone of Sansalone Investments requesting to tie his property located at 2185 E. Wheat Road, Vineland, NJ into the Borough of Buena MUA's water line. To do this the line would have to be extended 20 to 30 feet.

### PUBLIC PORTION:

**ENGINEER'S REPORT:** #3 Email from Jay Black of Diamond Properties to Robert Smith of Remington & Vernick regarding the Buena Vista Campground TWA Permit. Mr. Black asked if there are any specific points that need to be covered outside of being responsible for the piping from the existing pump station to the MUA manhole that need to be put in the maintenance agreement.

#4 Email from Jay Black of Diamond Properties (owner of Buena Vista Campground) to Robert Smith of Remington & Vernick requesting a video call to talk about the open question regarding the approved 6,400 gallons per day and beginning to dispense this into the MUA's sanitary sewer system and share a conceptual design for the system they are seeking approval to tie into the system.

**#5 Email from Jay Black of Diamond Property to Robert Smith of Remington & Vernick providing copies of two easements that are between the Buena Campground ownership and the BBMUA. These documents came up in the title report during the recent purchase of the Campground. Once reviewed Mr. Black would like to have a zoom call to discuss the schematic plan for the property that would tie into the MUA system.**

**#6 Email from Jay Black of Diamond Properties to Robert Smith of Remington & Vernick requesting a meeting to review the next steps with the approved 6,400 gallons per day waste. The new flow meter and controller will ship on October 9<sup>th</sup> and expect to be installed by the end of October.**

**#7 Email from Robert Smith of Remington & Vernick to Robert Casella of Testa, Heck, Testa & White asking if the agreement between the previous owner of the campground and the BBMUA for maintenance from 1988 is still in force requiring the campground to maintain the force main. The agreement was for a 20 year term with an automatic renewal for another 20 years.**

**#8 Email from Jay Black of Diamond Properties to Robert Smith of Remington & Vernick regarding the maintenance agreement language that currently exists. Diamond Properties is ok with the language of the existing agreement and are suggesting letting the agreement stand as the maintenance agreement. The document calls out for the campground to maintain the systems on their site up to the point where the MUA is responsible. The auto renewal clause suggests the agreement is still in effect until 2028 when the clause would kick in again. The purchase of the property came with the requirements to honor the preexisting agreements and they want to know if the MUA would consider honoring that agreement to eliminate paperwork and any legal efforts, review, and board approvals to make it easier for all sides.**

**#9 Email from Robert Smith of Remington & Vernick to Michael Itri providing a copy of payment certificate #8 for his signature for the pump station upgrades project. This payment will be approved on the bill list at tonight's meeting.**

**#10 Email from Robert Smith of Remington & Vernick providing a copy of Change Order #1 for review and approval for the contract with MBE Mark III Electric, Inc. for the rehabilitation of sewer pump stations #1, #2, #3 and the grit removal system. The change order is for a net cost modification of an additional \$6,353.70. If the board approves the change order a resolution needs to be adopted approving the change order.**

**#1 Adopt Resolution R-23-2021 accepting change order #1 to amend the contract with MBE Mark III Electric, Inc. for the rehabilitation of pump stations #1, #2, #3 and the grit removal system for a net cost modification of \$6,353.70.**

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**SOLICITOR'S REPORT:** #12 Note from Jerry Marinacci requesting permission to install an amateur radio repeater on the water tower and the legal opinion from Robert Casella of Testa, Heck Testa & White, Solicitor for the BBMUA.

**AUDITOR'S REPORT:** No Report

**CORRESPONDENCE:**

**TREASURER'S REPORT:** Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**SECRETARY'S REPORT:** #13 Quote from Planet Technologies to provide a quote on Microsoft Office 365 email addresses to the BBMUA in the amount of \$718.08 for a year. Due to the Cyber requirements that are necessary for the NJMJIF we must change our email addresses over from the County to Microsoft Office365 because they cannot offer multifactor identification to keep our emails safe from cyber-attacks. In order to comply with JIF we have to make the change. Our IT professional Barber Consulting is working on changing all of the information over to the new email server. In order to comply I gave the go ahead to begin the transfer.

#14 Letter received from Meg Steeb, Clerk for Egg Harbor Township that was forwarded to me from the Buena Borough Clerk regarding the City of Egg Harbor selling their water and wastewater system to New Jersey American Water. This will cause the City to layoff its laborers. In an effort to ease the impact of the layoffs and assist the affected employees in finding replacement employment, the Clerk for Egg Harbor City is reaching out to neighboring towns just in case they are in need of employees.

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on September 8, 2021.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #15 Proposal from A.C. Schultes for the 2021 Well Maintenance Inspection. The cost to perform the inspection on our 3 existing wells would be \$400.00 each. I need a motion to approve the inspections on our 3 wells in the amount of \$400.00 each by A.C. Shultes for 2021.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#16 Quote from HydroDyne Engineering for a 3 year service contract for annual or bi-annual onsite visits for the 2 screens and 1 compactor for approval to put into the 2022 budget.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting is scheduled to be held on October 27, 2021 at 7:00 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata